

VILLA NOVA CONDOMINIUM ASSOCIATION, INC.

c/o Sunstate Association Management Group

PO Box 18809, Sarasota, Fl 34276

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CLUBHOUSE APPLICATION FOR PRIVATE PARTY USE

We are pleased that you desire to use the Clubhouse for your private party. Please read the following information carefully so that our facility can be enjoyed by you and also by others in the future.

Renting the Clubhouse DOES NOT INCLUDE USE OF THE POOL

- 1. For any private party the Clubhouse must be reserved in advance through the President or a member of the Board of Directors of Villa Nova Condo Association.
2. Only residents of Villa Nova may rent the facility for a period not to exceed 5 hours and ending no later than 10:00 PM.
3. There is a non-refundable rental fee of \$15.00, paid in advance. The check should be made payable to the Villa Nova Condominium Association Inc.
4. Anyone using the Clubhouse is responsible for \$50.00 deposit for damages or breakage and for completely cleaning the facility after its use, restoring the area to its original order within 2 hours after the party. The \$50.00 deposit fee is refundable if the premises are left in its original order.
5. No dishes, silverware, furniture, or equipment should be removed from the Clubhouse.
6. No furniture or equipment should be added to the Clubhouse without permission from the President or Board member.
7. Anyone using the Clubhouse is responsible for turning off the lights, air conditioning or heat, TV, radio, stereo, etc. and for locking all doors before leaving. Doors to the pool and the driveway shall remain CLOSED during the party.
8. The volume of stereos, radios, or musical instruments should be kept at a level that will not disturb the other residents.
9. Absolutely NO SMOKING is allowed in the Clubhouse.

If you have further questions regarding the use of the Clubhouse please ask. Please fill out this portion and submit with your check.

Name of Resident: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Date of Clubhouse Rental: \_\_\_\_\_ Hours Needed: \_\_\_\_\_

Signature of Resident: \_\_\_\_\_

Date

Signature of Director/Villa Nova Condo Association: \_\_\_\_\_

Date